### IA Advising Mission

The Innovation Academy (IA) empowers all IA students to take ownership of their education by providing proactive and holistic advising in a supportive environment dedicated to student success. We seek to facilitate students' personal and professional growth related to their educational and career goals by providing accurate and reliable information related to the IA minor, UF policies, and campus resources.

### Which Advisor to Visit:

<table>
<thead>
<tr>
<th>IA Advisor</th>
<th>Major Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ Innovation Minor</td>
<td>+ Critical-Tracking Requirements</td>
</tr>
<tr>
<td>+ IA Program</td>
<td>+ Degree-Specific Requirements</td>
</tr>
<tr>
<td>+ General Education Questions</td>
<td>+ Flexibility with Program Plans</td>
</tr>
<tr>
<td>+ Career/Personal Goals</td>
<td>+ Changing Majors/Adding a Minor</td>
</tr>
<tr>
<td>+ Help with Major Selection</td>
<td>+ Graduation</td>
</tr>
</tbody>
</table>

### Student Learning Objectives

- Understand who are your advisors
- Know when to meet with your major advisor vs IA advisor
- Can identify advisors' office hours & locations
- Understand the registration process
- Understand Drop/Add
- Be proactive with your education
- Know IA courses sequencing
- Know where to find your 8 Semester Plan
- Understand how to identify holds and resolve them
- Make progress toward graduation and career goals
- Demonstrate knowledge of university policies

### When to see your IA advisor:

- At least once per semester
- IA minor/program questions
- To discuss your Academic Plan
- Discuss IA Holds
- Learn about study abroad/internship options
- Discuss Innovation Minor
- Discuss Submitting a University Petition
STUDENT RESPONSIBILITIES

+ Check your UF e-mail daily and read the IA newsletter
+ Meet with your major advisor and IA advisor your first semester and once per subsequent semester (or when needed)
+ Recognize when you need help, seek assistance, and ask questions
+ Take an active role in your advising session by coming prepared with questions
+ Be open and willing to consider advice from faculty, advisors, and other mentors
+ Be aware of college/university policies and procedures
+ Seek knowledge about your major, campus resources, and career aspirations

ADVISOR RESPONSIBILITIES

+ Welcome students with a positive and genuine attitude
+ Actively listen to a students’ needs, concerns, and ideas
+ Provide proactive, holistic advising to ensure students’ progression toward graduation
+ Maintain FERPA/privacy standards at all times
+ Act as a source of knowledge to all IA students
+ Be knowledgeable of UF policies, procedures, and resources
+ Utilize all necessary means to make students aware of the importance of higher education

WALK-IN OFFICE HOURS & SCHEDULING APPOINTMENTS

Walk-in advising hours can be found on our website, innovationacademy.ufl.edu. Students will be seen on a first-come, first-served basis during these advising hours. Office hours have been scheduled for student convenience, and no appointment is required. We will do our best to see you in a timely manner. However, if you need more than 20 minutes, or cannot make it during the scheduled office hours, a meeting can be arranged to take place outside the office hours at a time that is mutually agreed upon between you and your advisors. Please be aware that office hours are subject to change as needed, but students will be notified via email when possible if hours change for the upcoming week.

If you need to schedule or cancel an appointment, please call (352) 294-1785 or email iacademy@ufl.edu.

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 AM - 11:45 AM</td>
<td>1:30 PM - 4:00 PM</td>
<td>9:00 AM - 11:45 AM</td>
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</tbody>
</table>

MINOR IN INNOVATION

Course (Credits) - Suggested Course Sequencing

<table>
<thead>
<tr>
<th>Course (Credits)</th>
<th>Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ IDS 1353 Creativity-in-Context (2)</td>
<td>+ Spring</td>
</tr>
<tr>
<td>+ IDS 1359 Creativity-in-Action (2)</td>
<td>+ Summer</td>
</tr>
<tr>
<td>+ ENT 3003 Entrepreneurship I (4)</td>
<td>+ Spring</td>
</tr>
<tr>
<td>+ EGN 4641 Engineering Entrepreneurship (3)</td>
<td>+ Summer</td>
</tr>
<tr>
<td>+ AEC 3410 Fostering Innovation Through Leadership (3)</td>
<td>+ Spring</td>
</tr>
<tr>
<td>+ EGS 4038 Engineering Leadership (3)</td>
<td>+ Summer</td>
</tr>
<tr>
<td>+ PHI 3641 Conduct, Change &amp; Consequences (3)</td>
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<tr>
<td>+ IDS 4950 Senior Project (2) OR ENT The Venture Accelerator 4015 (2)</td>
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</tbody>
</table>

Total Credits: 15-16
RESOURCES ON CAMPUS

Broward Teaching Center
Career Connections Center
Counseling & Wellness Center
Disability Resource Center
Housing & Residence Education
IA Advising Directory
Recreational Sports
Student Financial Affairs
Student Health Care Center
U Matter, We Care
University Registrar
University of Florida Operator

teachingcenter.ufl.edu
 crc.ufl.edu
counseling.ufl.edu/cwc
drc.dso.ufl.edu
housing.ufl.edu
innovationacademy.ufl.edu/advising
recsports.ufl.edu
sfa.ufl.edu
shcc.ufl.edu
umatter.ufl.edu
registrar.ufl.edu

telem.cnscs.ufl.edu/UniversityOperator
(352) 392-2010
(352) 392-1601
(352) 392-1575
(352) 352-8565
(352) 392-2171
(352) 294-1785
(352) 846-1081
(352) 392-1275
(352) 392-1161
(352) 392-2273
(352) 392-1374
(352) 392-3261

INNOVATION ACADEMY TEAM

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Donna Jackson
Senior Secretary
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COLLEGE & MAJOR ACADEMIC ADVISORS

DEPARTMENT
Accounting
Agricultural Ed. & Communication
Animal Science
Biology - AG
Business Majors
Computer Science Engineering & Digital Arts & Sciences Engineering
Design, Construction & Planning
Engineering (1st Year Students)
Entomology & Nematology
Fine Arts
Journalism & Communications
Liberal Arts & Sciences
Pre-Health
Pre-Law

ADVISOR
Larah Clark
Dr. Nicole Stedman
Amie Imlar
Britta Osborne
Melissa Forgione
Todd Best
Patric DeJong
1st Year Engineering Advisors
Dr. Rebecca Baldwin
Dana Myers
Meisha Wade
Judy Hunter
Academic Advising Center
Christine Richmond
Bobbi Knickerbocker
Sara Mock
Lou Powers

LOCATION
210 GER
113B BRY
100 ANS
2055 McCarty Hall D
333 HVNR
405 CSE
331 ARCH
204 WEIL
2208 EYN
108 FAC
1000 WEIM
1000 WEIM

TELEPHONE
(352) 273-0200
(352) 273-2585
(352) 392-9739
(352) 272-3590
(352) 273-0165
(352) 392-1090
(352) 392-4836 x 301
(352) 392-8049 x 1036
(352) 273-3974
(352) 273-3056
(352) 392-1124
(352) 392-1124
(352) 392-1374
(352) 273-4083
(352) 273-4083
(352) 392-1521
(352) 392-1521
(352) 392-1521
(352) 392-1521
SPRING SEMESTER

January
+ Attend Launch Into IA Convocation
+ Housing Move-in
+ Classes begin
+ Learn about Drop/Add dates
+ Pay tuition and fees to avoid fines
+ Get involved on campus
+ Subscribe the the IA newsletter

February
+ Schedule of Courses is released for Summ/Fall
+ Resolve service indicators [holds] (Check One UF.edu)
+ Join a club or organization!

March
+ See your IA and major advisor for Summer schedule
+ Advance Registration available to IA students for Summer and Fall / Priority registration for IA
+ Spring Break
+ Look into Internship/Study Abroad opportunities for Fall
+ Update resume at Career Connections Center
+ Attend an IA program or Speaker Series
+ Apply to be an IA Ambassador

April
+ Apply to the IA Local Internship Experience
+ Withdrawal deadline
+ Reading/Study days for finals
+ Don't stress!
+ Finals
+ Classes end Interession break
+ Summer rent due to Housing Department
+ Ambassador applications due

SUMMER A/C SEMESTER

May
+ Classes begin
+ 2 Days for Summer A/C Drop/Add
+ Tuition and fees due Summer A/C
+ Attend Spring Summit
+ Receive email from advisor if you are off track for minor
+ Stay involved / Attend an IA program

SUMMER A/C SEMESTER (CONT.)

June
+ Withdrawal deadline for Summer A
+ Summer A Classes end
+ Final exams (Summer A) in class
+ Attend a campus event
+ Attend Catalyst
+ 2 Days for Summer B Drop/Add
+ Finalize plans to Study Abroad

SUMMER B BEGINS (END OF JUNE)

July
+ Tuition and fees Due Summer B

August
+ Withdrawal deadline Summer B/C
+ Attend Catalyst
+ Finals in class for Summer B/C
+ Commencement
+ Attend Summer Summit
+ Fall online courses/Internships begin
+ Drop/Add for Fall online connection courses
+ Tuition and fees due
+ Fall rent due to Housing Department

FALL BEGINS (END OF AUGUST)

September
+ Take online classes through UF or classes at local state University/college
+ Opportunities: Volunteer, Study Abroad, Intern, Work, Research, or Enjoy some R&R

October
+ Schedule of courses released for Spring
+ Meet with an advisor to check in

November
+ Withdrawal deadline
+ Advanced Registration for Spring

December
+ Final exams / Classes end
+ Winter Break
+ Prepare for Spring semester
+ Spring rent due to Housing

innovationacademy.ufl.edu  |  321 Infirmary Building  |  (352) 294-1785  |  iacademy@ufl.edu